

**NEWFOUNDLAND & LABRADOR PUBLIC LIBRARIES**

**Donation Agreement**

The Library is grateful for donations of materials that help to enrich our collections. In accepting donations, however, the library makes the following stipulations:

- 1) Materials donated to the library will be accepted only on the principle that the library has complete jurisdiction over their disposal and therefore will not return the items to the donor. This may mean that they are sent to another library, sold, or donated to a charitable organization.
  
- 2) The following material may not be accepted:
  - Low demand, poorly reviewed or no historical value
  - Textbooks, VHS or cassette tapes
  - Duplicates
  - Poor physical condition
  - Published more than 2 years prior
  
- 3) Charitable Donation Receipts can be issued upon request for items published or reprinted in the current or previous calendar year that are added to our library catalogue and have an accumulated value of \$10.00 or more as outlined in our Default Value of Donated Material. (**See other side**)

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I have read the above, and agree to donate these materials under the terms specified. (**Please print clearly**)

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_

PHONE: \_\_\_\_\_

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**OFFICE USE ONLY**

Location: \_\_\_\_\_ Date of Donation: \_\_\_\_\_

**DEFAULT VALUE OF DONATED MATERIALS**

Must be published in the current or previous calendar year, like new condition and added to our catalogue:

Adult or Children’s Hardcover	\$10.00
Adult Softcover - (oversized/trade paperback)	\$5.00
Adult Paperback – (mass market) Children’s Paperback/Softcover Children’s Board Books	\$3.00
Adult or Children’s audiobook - CD	\$10.00
Adult or Children’s - DVD	\$2.00
Adult or Children’s - Blu-Ray	\$5.00
Adult or Children’s TV Series – Per Season - DVD	\$10.00
Adult or Children’s TV Series – Per Season – Blu-Ray	\$15.00
Adult or Children’s - DVD/Blue-Ray combination	\$7.00

Comments: \_\_\_\_\_

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Adult or Children’s audiobook - CD	\$10.00
Adult or Children’s - DVD	\$2.00
Adult or Children’s - Blu-Ray	\$5.00
Adult or Children’s TV Series – Per Season - DVD	\$10.00
Adult or Children’s TV Series – Per Season – Blu-Ray	\$15.00
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