



Newfoundland & Labrador  
**Public Libraries**

**External Employment Opportunity**

**Librarian IIB - Regional Librarian**

**Western Newfoundland and Labrador Division, Corner Brook, NL**

**Correction to Assessment Criteria**

**Competition Detail**

<b>Referral Number</b>	PILRB-LIIB-25-36
<b>Employment Type</b>	Permanent
<b>Position Group</b>	Non-Management/Non-Bargaining
<b>Closing Date</b>	October 9, 2025
<b>Salary (scale)</b>	CG 39: \$70,434.00 - \$78,824.20 per annum
<b>No of Hours</b>	35 regular hours per week

**Position Details**

<b>Context</b>	<a href="https://nlpl.ca/about.html">https://nlpl.ca/about.html</a>
<b>Duties</b>	Reporting to the Division Manager this position is responsible for providing professional librarian support to the division and is responsible for: implementing policies and procedures; assists with the recruitment and selection of personnel; staff mentoring and training; occasional staff supervision; promotion of library materials, programs and services; community outreach; liaising with local library boards and other community partners, as well as with a wide variety of organizations in the information field; and related work at Newfoundland and Labrador Public Libraries. This position includes travel to libraries within the division, including Labrador.

**Merit Criteria**

<b>Screening Criteria</b>	<ol style="list-style-type: none"><li>1. Completion of a Masters in Library Science/Library Information Science (MLS/MLIS) or related field from an institution accredited by the American Library Association (ALA)</li><li>2. 2 - 5 years related library experience</li><li>3. Experience with digital technologies (asset)</li><li>4. Experience in public relations and community outreach and promotion (asset)</li></ol>
<b>Assessment Criteria</b>	<ol style="list-style-type: none"><li>1. Current library trends, digital technologies and public library resources</li><li>2. Planning and organizational skills, including time management</li><li>3. Ability to effectively exchange information</li><li>4. Public relations skills</li><li>5. Ability to lead others</li><li>6. Ability to establish and maintain effective interpersonal relations</li><li>7. Ability to demonstrate independence and initiative</li><li>8. Community outreach and promotion</li></ol>

**Conditions of Employment**

<b>Conditions of Offer</b>	<ol style="list-style-type: none"><li>1. Recent and satisfactory Criminal Records Check, including a Vulnerable Sector Check.</li></ol>
<b>Conditions of Acceptance</b>	<ol style="list-style-type: none"><li>1. May be required to obtain a valid Emergency First Aid Certificate.</li><li>2. Position requires occasional lifting of boxes and library materials up to 25 lbs.</li><li>3. Work regularly requires sitting, standing and walking with occasional bending, kneeling, crouching and stretching.</li><li>4. Position requires occasional evening work.</li><li>5. Must hold a valid Class 05 Driver's License.</li></ol>

6. Provision of a current Driver's Abstract suitable to the Employer.
7. Travel is required.

<b>Applicant Information</b>	<p>For more information about this opportunity, please call: Natasha Wells at (709) 634-0020 or via email at <a href="mailto:nwells@nlpl.ca">nwells@nlpl.ca</a></p> <ul style="list-style-type: none"><li>• Newfoundland and Labrador Public Libraries values diversity in the workplace and is an equal opportunity employer.</li><li>• Disability related accommodations and alternate formats are available upon request at any stage of the recruitment process by contacting the Selection Board Chair.</li><li>• Newfoundland and Labrador Public Libraries requires all applicants to be legally eligible to work in Canada without sponsorship.</li><li>• Applications must be received on or before the closing date stated for this job posting.</li><li>• Applications that do not clearly demonstrate the required criteria will be screened out.</li><li>• This competition may be used to fill future similar vacancies with Newfoundland and Labrador Public Libraries.</li></ul>
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## How to Apply

Applications, quoting Competition Number PILRB-LIIB-25-36, should be submitted:

<b>By Mail</b>	Donita Hann Chair, Selection Board Newfoundland and Labrador Public Libraries 48 St. George's Avenue Stephenville, NL A2N 1K9
<b>By Fax</b>	(709) 643-0933
<b>By Email</b>	<a href="mailto:jobs@nlpl.ca">jobs@nlpl.ca</a>

For more information about this opportunity, please call: Natasha Wells at (709) 634-0020 or via email at [nwells@nlpl.ca](mailto:nwells@nlpl.ca)

09/25/25